

Item 5.2 - Rolling Actions Log

Education, Children and Families Committee

8 December 2015

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	20.05.14	Review of Community Access to Schools	To request that an update be provided in one year, including details of the new arrangements at Queensferry and Gracemount High Schools.	Executive Director of Communities and Families	May 2016		Deferred until May 2016 as there are currently 2 key inter-dependant reviews which will potentially influence the next phase of the CATS review. They are the city wide review of Council owned sports facilities and the corporate project to develop an online booking and payment facility for users of

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							a number of council facilities including school lets.
2	20.05.14	Food For Life Accreditation in Edinburgh Schools	To note that an update would be provided on financial implications arising from moving towards silver and gold standards for all schools once bronze was achieved.	Acting Director of Services for Communities	October 2016		Progress presented at EC&F Committee in October 2015. Deferred until October 2016. Currie Community High School and Buckstone Primary School are both actively working towards the Silver Catering Mark Award. The progress on attaining the Silver Standard within the these Pilot Schools will continue to be monitored and,

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							once achieved, the information gathered will be used to benchmark the potential costs, and any other implications of delivering the Silver Catering Mark Award, across the Council school estate.
3	11.09.14	Support to Children and Young People with Disabilities	To request a further progress report in September 2015.	Executive Director of Communities and Families	March 2016		Deferred until March 2016 due to ongoing organisation reviews within this service; a delayed report will provide a clearer vision for the future of the service.

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4	11.09.14	Free School Meals	1) To note that the detailed assessment of costs, and sources of funding, relating to the more substantive works identified as being necessary at Cramond, East Craigs, Sciennes and Towerbank Primary Schools (for which the total further capital expenditure required is estimated to be £3,257,243) would be clarified and taken to the Education, Children and Families Committee for consideration on 9 December 2014.	Executive Director of Communities and Families	December 2014	9 December 2014	Closed. A report was submitted to the Committee on 9 December 2014.

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			<p>2) To note that the further report to the committee on 9 December 2014 would fully outline the interim measures for the four schools requiring substantive works.</p>		December 2014	9 December 2014	Closed. A report was submitted to the Committee on 9 December 2014.
			<p>3) To request an annual progress report on the School Meals service including:</p> <ul style="list-style-type: none"> • details of accommodation for pupils; • A quality assessment of the provision of school meals, including those from remote kitchens; 		March 2016		This has been deferred to March 2016 to allow more time to get customer feedback.

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			<ul style="list-style-type: none"> Uptake levels by year group; Customer feedback (school, parent and pupil) on the school meals service and lunchtime environment; and An update on the food for life project. 			6 October 2015	Closed. This formed part of the Food For Life Accreditation report considered by Committee on 6 October 2015
5	11.09.14	Parental Engagement	To request a progress report on implementation in December 2015.	Executive Director of Communities and Families	May 2016		This has been deferred to May 2016. This action will be combined with action 16 below.

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6	09.12.14	Rising School Rolls	<p>1) To note the intention to bring a further report to Committee on 3 March 2015 to identify the primary schools which have been identified as potentially facing future accommodation pressures.</p> <p>2) To note that detailed analysis of the potential impact of rising rolls on the secondary sector would be undertaken with the results being reported to the Committee towards the end of 2015.</p>	Executive Director of Communities and Families	March 2015	3 March 2015	<p>Closed. A report was submitted to the Committee on 3 March 2015.</p> <p>Recommend closure of this action. See item 7.4 on this agenda.</p>
7	09.12.14	Castlebrae Community High	To agree to receive a further progress report in October 2015.	Executive Director of Communities	March 2016		Deferred until March 2016 as Education

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		School Progress Report		and Families			Scotland will be inspecting the school in November 2015. The HMle follow through will not be finalised for the December committee. In addition, the new National Benchmarking tool (Insight) will be available from February and will provide the latest attainment and positive destination figures.
8	09.12.14	Review of 2014 Admissions and Appeal Process	To request a report on the 2015 Admission and Appeal process in December 2015.	Executive Director of Communities and Families	December 2015		Recommend closure of this action. See items 7.1 & 7.2 on this agenda.

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9	03.03.15	Educational Attainment 2014	<p>1) To agree to receive further annual reports on attainment/improvements in performance.</p> <p>2) To request a further report in October 2015 on:</p> <ul style="list-style-type: none"> • The performance of looked after children; • The performance in relation to wider achievements and how they could be measured; • Attainment of children in areas of deprivation. 	Executive Director of Communities and Families	March/May 2016		The new National Bench-marking tool (Insight) will be available from February and will provide the latest attainment and positive destination figures.	
			3) To request that an update be provided	Director of	May 2015	19 May 2015		Closed. A report

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			to the next meeting of the Committee on the use of one-to-one devices in schools.	Children and Families			was submitted to the Committee on 19 May 2015.
10	03.03.15	Vision for Schools	To request a further report on progress in March 2016 focussing on the areas listed in paragraph 3.43 of the Director's report.	Executive Director of Communities and Families	March 2016		
11	03.03.15	Edinburgh Integrated Literacy Strategy	To note that a report would be submitted to a future meeting of the Committee on the provision of English as an Additional Language (EAL).	Executive Director of Communities and Families	March 2016		
12	03.03.15	Integrated Children's Services	To note the proposed remit for the Integrated Children's Services Board and to request a review of its effectiveness in March 2016.	Executive Director of Communities and Families	March 2016		

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13	03.03.15	Total Craigroyston	To request a progress report within 12 months.	Executive Director of Communities and Families	March 2016		
14	03.03.15	Children & Families Risk Register	To request that the Risk Register be presented to Committee on an annual basis.	Executive Director of Communities and Families	March 2016		
15	GRBV Committee 05.03.15	Cameron House Community Centre: Review of Project Delivery	<ol style="list-style-type: none"> To request a report to the Education, Children and Families Committee in 3 cycles providing an update on how ongoing issues with the building were being resolved. To request a report within two cycles on governance arrangements (including the escalation of issues, service management and 	Acting Director of Services for Communities. Director of Children and Families	December 2015 October 2015	 6 October 2-15	Recommend closure of this action. See item 8.3 on this agenda. Closed. A report was submitted to the Committee on 6 October 2015.

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			the interaction with Neighbourhood Partnerships) and Council support to community centre management committees to the Education, Children and Families Committee prior to coming to the Governance, Risk and Best Value Committee.				
16	19.05.15	Parent Councils – Motion by Councillor Main	Agrees to receive an annual report to the Education, Children and Families Committee on partnership work with Parent Councils, highlighting the priorities and projects undertaken, celebrating the successes, and quantifying the funding and opportunities brought to the city by parents and Parent Councils.	Executive Director of Communities and Families	May 2016		This action will be combined with action 5 above.

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17	19.05.15	Children and Families Asset Management Plan	To note the proposals for engagement with secondary school management teams related to the issue of rising rolls in the secondary sector, the outcomes of which would be reported to Committee at a future date.	Executive Director of Communities and Families	Ongoing		An update is included on this agenda. See item 7.5.
18	19.05.15	Free School Meals P1-P3 – Progress Report	That the feasibility and associated timescales of implementing an on-line payments system for school meals be included in the annual progress report on the school meals service scheduled for October 2015.	Executive Director of Communities and Families	March 2016		Deferred to March 2016 in line with revised timeline provided by new ICT provider.
19	Corporate Policy and Strategy Committee 01.09.15	Safecall CEC 114 - Complaints Handling Review – Education Service	To note the content of the report and that all the recommendations in Appendix 2 are accepted and that progress on their implementation be reported to the Education,	Executive Director of Communities and Families	March 2016		

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			Children & Families Committee.				
20	06.10.15	Duncan Place & Leith Primary School	To request that a further report was provided to a future Committee meeting on the outcome of the discussions with the local community regarding the possibility of community asset transfer of the part of the existing Duncan Place building which would remain.	Executive Director of Communities and Families	Not specified		
21	06.10.15	Committee Decisions - November 2014 - June 2015	To note that an annual summary report would be presented to Committee in 12 months time.	Deputy Chief Executive	October 2016		
22	06.10.15	Child Poverty	1) To note the progress made with work to mitigate the impact of child poverty and to request a further	Executive Director of Communities and Families	October 2016		

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			<p>update in October 2016.</p> <p>2) To request a further report in six months with a performance dashboard indicating measures/ indicators used to record progress.</p>		March 2016		
23	06.10.15	Arts and Creative Learning Update	To agree to receive a further report in October 2016.	Executive Director of Communities and Families	October 2016		
24	06.10.15	Playgroups and Nurseries in the Voluntary Sector	That a report be submitted to a future meeting of the Committee on how the work was being taken forward.	Executive Director of Communities and Families	Not specified		

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25	06.10.15	Children and Families Capital Asset Management Programme 2014-19 – Progress Update	To request a further report, within two cycles, on measures of success, including progress on the categorisation of all Children and Families establishments as condition A or B.	Acting Director of Services for Communities	March 2016		
26	06.10.15	Short-Life Member Officer Group: School Admissions/Appeals	To request a report on the 2015/16 Admission and Appeals process in December 2015.	Executive Director of Communities and Families	December 2015		Recommend closure of this action. See item 7.1 on this agenda.
27	06.10.15	Review of Positive Action Funding in Primary Schools	To request a report on the conclusion of this work in December 2015.	Executive Director of Communities and Families	March 2016		Deferred until March 2016 to consult further.
28	06.10.15	Children and Families Grants to Third Parties 2016/19	To agree to receive a report containing award recommendation in December 2015.	Executive Director of Communities and Families	December 2015		Recommend closure of this action. See item 7.8 on this agenda.

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29	06.10.15	Implementation of the Children and Young People (Scotland) Act 2014 - Update	To request a further report on progress in October 2016.	Executive Director of Communities and Families	October 2016		
30	06.10.15	Energy in Schools Annual Report	To note that an annual progress report would be submitted to the Committee in 2016 on Energy in Schools	Acting Director of Services for Communities	October 2016		